



Region 7 IDN Sub-Recipient Concept Paper Instructions

Carefully read the following instructions for applying for Region 7 IDN funds. You must have a Certificate of Authorization on file before you can request funds from Region 7 IDN. Please remember, Region 7 IDN will be receiving incentive based payments on a semi-annual basis. We cannot guarantee funds we have not received. As a result, organizations must apply for funds on a 6-month revolving basis. When you create proposals and budgets please create these based on a 6-month time period.

The purpose of the Sub-Recipient Concept Paper is to enable the IDN Steering Committee to assess how well the proposed project aligns with Region 7 IDN's goals; meets the deliverables of the region's implementation plan; and works towards a regional approach to improve the integration between behavioral health and primary care. Funds from the NH Delivery System Reform Incentive Payment (DSRIP) program will be used to meet the following goals of the DSRIP demonstration:

- (1) Deliver integrated physical and behavioral health care that better addresses the full range of individuals' needs;
- (2) Expand capacity to address emerging and ongoing behavioral health needs in an appropriate setting;
- (3) Reduce gaps in care during transitions across care settings by improving coordination across providers and linking Medicaid beneficiaries with community supports; and
- (4) Alternative Payment Models for 50% of Medicaid payments by 12/31/2020.

The Region 7 IDN Concept Paper is a collaborative process, not a competitive process. North Country Health Consortium (NCHC), the Administrative Lead Agency of Region 7 IDN, encourages organizations to reach out to NCHC to discuss concept ideas before submission if there are any questions or concerns. Please consider reaching out to other organizations to see how you might collaborate to create a proposal. In addition, you can go to Region 7 IDN Basecamp Message Board to see if anyone has posted concept paper ideas, and what opportunities might be available for a regional approach. Please contact IDN7@nchcnh.org if you cannot access Region 7 IDN Basecamp Message Board.





Funding requests must address the following categories, and relate to the IDN Implementation Plan. Please refer to Region 7 IDN Basecamp for project metrics and specification criteria for selected projects, and the IDN Implementation Plan.

- Care Transition Teams – Critical Time Intervention
- Expansion in Intensive Substance Use Disorder Treatment Options
- Enhanced Care Coordination in High-Needs Populations
- Core Competency Project – integration of behavioral health and primary care
- Implementation of statewide Health Information Technology project on a regional level
- Implementation of statewide Workforce Development project on a regional level

NCHC staff will review IDN Concept Papers to ensure the proposal meets the following criteria:

1. It is received on time
2. All budgeted expenses are allowable use of funds under the DSRIP project
3. Proposal addresses DSRIP goals

After NCHC completes the first level of review to ensure proposals meet the necessary requirements, the proposals will be reviewed by the IDN Steering Committee. **Concept papers that do not follow the requirements above will not be reviewed by the IDN Steering Committee.** The IDN Steering Committee will review proposals to discuss which proposals will help Region 7 IDN meet the DSRIP goals and transform the delivery of behavioral health care. The Steering Committee will review proposals based on the following criteria:

1. Is the proposed project realistic?
2. Does the proposal meet both the selected project's metrics, and specifications criteria, and the deliverables outlined in the Region 7 IDN Implementation Plan?
3. Will the proposal move the Region toward integration to help meet regional performance metrics needed for incentive based funding?
4. Region 7 IDN will give preference to proposals which:
 - Place an emphasis on collaboration across multiple organizations, or towns within a sub-region to improve integration of behavioral health and primary care;
 - Build upon existing regional and statewide initiatives to expand capacity



5. Does the proposal address project sustainability?
6. How is the opioid crisis addressed?
7. Does the proposal demonstrate collaboration among IDN partners?
8. How will project outcomes be measured?

Once the Steering Committee reviews proposals based on the criteria above, they will determine which organizations will be invited to write a full proposal. A member of the Steering Committee or NCHC may reach out to an organization to learn more about a concept paper before requesting a full proposal.

Please complete the Region 7 IDN Sub-Recipient Concept Paper application, and email it to IDN7@nchcnh.org. Concept papers are due by 3:00 p.m. on **June 15, 2018**. Late submissions will not be reviewed. You will be notified by **July 3, 2018**, if you are being invited to submit a full proposal. Full proposals will be due on **September 28, 2018** by 3:00 p.m. For additional information please contact the Region 7 IDN team IDN7@nchcnh.org, or call 603-259-3700.

Funding Cycle for IDN Sub-Recipient Proposals**	
Anticipated Release of Funds from NH DHHS**	November 2018
Concept Paper Due Date	June 15, 2018
Invitation to Write Proposal	July 3, 2018
Full Proposals Due	September 28, 2018
Funding Notification	November 1, 2018
Fund Disbursement #1 with executed agreement for period of 11/15/2018-5/15/2019 (50% payment)	November 15, 2018
Interim Progress Report Due	February 15, 2019
Fund Disbursement #2 (25% payment)	February 28, 2019
Final Report & Expenditure Report Due	May 30, 2019
Final Fund Disbursement (25% payment)	June 17, 2019

**Continuation of funds is contingent on approval of funds through the State of New Hampshire legislative process.

